



# CENTRE FOR GEOGRAPHICAL STUDIES

AKU CAMPUS, MITHAPUR, PATNA-800001

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Letter No.: CGS/021/2021-208

Date: 17.02.2021

## NOTIFICATION

Centre for Geographical studies, AKU Campus, Patna is going to start Research Project by using the internal fund of the Centre. The topic of the Research Project is "Neighbourhood Environment Improvement Plan". Prof. Poornima Shekhar Singh has been assigned as Principal Investigator of the Project. Approval of the Project has been given by the committee members of the meeting held on 06.03.2021. Research Project should be completed by following the rules given below:

1. Approval of all bills related to the Project should be given by the committee constituted internally.
2. Before starting the project and after transferring the money, different parameters related to project which is to be implemented during the period of the project should be submitted to the Centre through the Principal Investigator.
3. Amount related to project should be spent for the subjective head mentioned in the guidelines.

Subjective head are as follows:

SI. No	Description of Expenditure Head	Ceiling amount (INR)	Remark
1	Consumables relevant to proposed research proposal	10,000.00	
2	Travel for research activities only (including accommodation & fooding)	1,50,000.00	Travel grant within country as per prevailing Bihar state government rules
3	Workshops and consultation meet	15,000.00	
4	Outsourcing related to research work	3,00,000.00	
5	Project Contingencies	20,000.00	4,95,000

4. The final report of the Research Project will be reviewed by an expert committee constituted by the Centre. The final report will be accepted after the approval of the committee otherwise whatever correction is needed in the final report will be completed by the Principal Investigator and the corrected final report will be presented in front of the committee as soon as possible.
5. Period of the project will start on the day of transferring the first phase of the money.
6. The fund of the project has been divided into two phase. The fund of the second phase will be transferred 40 to 60 days after the first phase of the fund.
7. Instalment of the second phase will be released after submitting the Utilisation Certificate of the fund of First Phase to the Centre by the Principal Investigator. This Utilisation Certificate should be approved by the Internal Committee constituted by the Centre.
8. The facts related to the Research Project should be published in the peer reviewed journal.
9. Three copies of the final report should be submitted to the Centre.
10. It is expected that project will be completed on time. The total period of the project is six months. If the project is not completed in the given time then the Centre will take back the transferred amount or the committee may allow the extension in case of extraordinary circumstances.

  
Director

Centre for Geographical Studies,  
AKU Campus, Patna

- Copy To: 1. Principal Investigator – Prof. Poornima Shekhar Singh  
2. All Co- Principal Investigator